**7 Habits of Highly Effective People**

**Habit 1:  Be Proactive--September**  
I am a responsible person.  I take initiative. I choose my actions, attitude, and moods.  I do not blame others for my mistakes.  I can only be offended if I choose to be.

**Habit 2:  Begin with the End in Mind--October**  
I plan ahead and set goals.  I do things that have meaning and make a difference.  I am an important part of my classroom and contribute to my school's mission and vision, and look for ways to be a good citizen.

**Habit 3:  Put First Things First--November/December**  
I spend my time on things that are most important.  This means I say no to things I know I should not do.  I set priorities, make a schedule, and follow my plan.  I am disciplined and organized.

**Habit 4:  Think Win-Win--January**  
I balance courage for getting what I want with consideration for what others want.  I make deposits in others' Emotional Bank Accounts.  When conflicts arise, I look for options that work for both sides.

**Habit 5:  Seek First to Understand, Then to be Understood--February**  
I listen to other people's ideas and feelings.  I try to see things from their viewpoints.  I listen to others without interrupting.  I am confident in voicing my ideas.  I look people in the eyes when  talking.

**Habit 6: Synergize--March**  
 I value other people's strengths and learn from them.  I get along well with others, even people who are different than me.  I work well in groups.  I seek out other people's ideas to solve problems because I know that by teaming with others, we can create better solutions than any one of us alone.  I am humble.

**Habit 7:  Sharpen the Saw--April**  
I take care of my body by eating right, exercising, and getting sleep.  I spend time with family and friends.  I learn in lots of ways and lots of places, not just at school.  I take time to find meaningful ways to help others.

**Habit 8: Find Your Voice (New Habit)--May**